

Missouri Department of Transportation JOB OPPORTUNITY ANNOUNCEMENT

Date Posted: 09/16/2016
Application Deadline: Open Until Filled
Job Post ID: 9084
Job Title: Design Intern
Min Monthly Salary: \$11.64 - \$15.12 per hour
Number Positions: 1
Location: 600 NE Colbern Rd., Lee's Summit, MO 64086
District/Division: Kansas City / Information Systems Division
Human Resources Contact Number: (816) 607-2143

Notice: This position is a seasonal, non-benefit eligible position working up to 1,039 hours.

General Summary:

Assigned to job duties ranging from assistant design technician to senior design technician, based on level of education and summer job experience.

Minimum/Required Qualifications:

Must be enrolled in a civil engineering program at an accredited college or university with completion of freshman year (normally 30 semester hours) and an overall GPA of 2.0 out of 4.0.

Supervisory Responsibilities:

None

Special Working Conditions/Job Characteristics:

May require occasional travel within the district.

Examples of Work:

- (1) Utilizes computer aided drafting, road design software and various other computer software packages to assist in the preparation of computer generated design plans by drafting and adding text to the design file and producing plan sheets. (2) Utilizes design software, computer aided design and drafting, or calculator to calculate quantities, types and sizes of materials and other information as required for project assignments; prepares summaries of quantities. (3) Delineates right of way on plans and computes areas; prints microfilm plans and maps for survey research and requests. (4) Mounts displays, project overviews, maps, and photos for public hearings and presentations; prepares handouts for bid lettings, public hearings, legal hearings and public meetings. (5) Researches historical databases and records; locates and reproduces highway plans that are kept on microfilm or compact disk for designers, the general public, contractors, consultants, and utility companies. (5) Performs other responsibilities as required or assigned.

In order to be considered for this vacancy please go to the Missouri Department of Transportation [Employment Application System \(EAS\)](#) and submit an on-line application. Applications, and if applicable transcripts, must be

received by no later than 11:55 pm of the closing date listed on the advertised vacancy.

Equal Employment Opportunity / Affirmative Action Employer, M/F/D/V